



ANDHRA UNIVERSITY

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**CODE OF CONDUCT FOR STUDENTS, TEACHERS, GOVERNING BODY,
ADMINISTRATION INCLUDING DIRECTOR / PRINCIPAL/OFFICIALS AND
SUPPORTING STAFF**

Preamble:

The Andhra University established under the Andhra University Act, 1925. The following responsibilities drawn from the ACT are:

1. To provide for instruction and training in such branches of learning as it may thin fit
2. To make provision for research extension programmers and for the advancement and dissemination of knowledge
3. To confer degrees and other academic distinctions on persons who have carried on research under conditions prescribed
4. To confer honorary degrees and other academic distinctions on approved persons under conditions prescribed
5. To create post of Professors, Readers, Lectures and any other teaching posts required by the University and to appoint persons therefor
6. To create administrative ,ministerial and other posts required by the university
7. To acquire and hole property, both movable and immovable, to lease, sell or otherwise transfer any movable or immovable property which may have become vested in or may have been acquired by it, for the purposes of the University and to contract and do all other things necessary for or incidental to the purposes of the university
8. To University, take over and maintain colleges and hostels.
9. To establish , maintain and manage or to affiliate honors colleges, autonomous colleges and post graduate centers in any part of the university area outside the university campus
10. To confer autonomy on affiliated colleges or postgraduate centers in any part of the University area outside the University campus
11. To transfer any or all the colleges or institutions maintained by the University to the administrative control of the government on such conditions as it may determine
12. To erect, equip and maintain laboratories, libraries and museums
13. To affiliate or recognize colleges and institutions and to withdraw such affiliation or recognition

**REGISTRAR
ANDHRA UNIVERSITY**

Visakhapatnam-3.

14. To inspect affiliated and recognized colleges and institutions and to take measures to ensure that proper standards of instructions are maintained in them
15. To make grants from the funds of the university to affiliated and recognized colleges and institutions
16. To establish, maintain and manage research departments and institutions
17. To make special provision for the spread of higher education among educationally backward classes of citizens
18. To make special provision for colleges and institutions for women students
19. To establish research institutions in any part of the university area whether within or outside the university campus
20. To fix fees and to demand and receive such fees and other charge as may be prescribed
21. To make grants from the funds of the University for the maintenance of the National cadet Corps
22. To University and manage a) Department of publications, b) University press, c) Employment Bureau d) Information Bureau v) Boards of University extension and (vi) Students Union, Sports, similar bodies and associations
23. To cooperate with other universities, educational institutions and authorities in such manner and for such purposes as university may determine
24. Generally to do all such other acts and things whether incidental to the powers aforesaid or notes may be necessary or desirable to further the objects of the university , to cultivate and promote arts, fine arts, sciences, professions studies, technology and other branches of learning and to promote the interests of the students.
25. To supervise and control the conduct and discipline of the students of the university and its affiliated and recognized colleges and institutions and to make arrangements for promoting their health and general welfare.



**REGISTRAR
ANDHRA UNIVERSITY**

Visakhapatnam-3

Code of conduct for teaching faculties

1. Teacher conduct and behavior are worthy examples for students to follow in their individual and academic capacity. Their dedication is required to train the students, research fellows, and scholars in research work in the best possible manner. Conduct research and regularly try to increase the creative output of the University.
2. It shall be the duty of the teaching staff to attend and conduct all classes thus assigned to them. Each member of the teaching staff must perform their tasks effectively and diligently in order to meet the performance and update their knowledge and abilities as set by the University from time to time. Every teaching faculty member must maintain utmost dignity and decorum when interacting with superiors, co-workers, and students.
3. Faculty must get permission to leave the working hours with prior information to the HOD and inform the Principal. Each teacher shall obey and carry out the directions of any HOD, principal, authority, or university administration. The teaching staff members are required to be present on the campus throughout the working hours on all working days.
4. The university teaching staff members who return from leave first report themselves to the Principal before the take-over charge. A certificate shall be sent through the Principal to the Registrar on charge is handed over and taken. Without prior approval from management, no faculty member may skip work or accept any other assignment granted to him or her by any external organization.
5. Every teaching faculty does not associate with any political party or participate in any other group if doing so would violate their professional obligations and ethical standards. No teaching faculty member shall attempt to exert political or other pressure on his or her senior authorities about service concerns.
6. No teaching faculty member shall engage in any form of protest, strike, or criticism of the University's policies. Teaching staff may engage in conduct or behavior inside and outside the college campus that violates moral or decency standards. No teaching faculty member shall encourage, excite, or urge any student or other staff member to take any action that would be detrimental to the University that would attempt to obstruct the academic programs of the University.



REGISTRAR
ANDHRA UNIVERSITY

Visakhapatnam-3

7. Through words or deeds, no teaching staff member shall denigrate, harass, or insult any other person for any reason or act improperly towards the teaching profession. However, before making a final judgment, the University may, at their discretion, provide the teaching staff the chance to present their case in person. There will be no appeal rights to any person or forum for the University and Parent Body's decision, which will be final and binding.
8. Every teaching faculty member working for the college must constantly strive for academic excellence in the performance of their duties and conduct themselves in a way that serves as an excellent example for others to follow.



**REGISTRAR
ANDHRA UNIVERSITY**

Waltair, Visakhapatnam-3

Code of conduct for students

An ethical code of conduct is essential for any academic institution. Students are expected to follow and put the Code of Ethics into practice on an academic level to ensure that every student is aware of what he/she may and cannot do. It discusses academic community leaders' interconnected obligations, rights, and responsibilities.

1. Rules of the university must be followed within the educational institution. Most of the time, these norms are referenced in the charter or bylaws of the university
2. Students are also accountable for the University as a whole. When the student is representing the represent his University outside, he has obligations outside the institution. By this, it is meant that behaviors be held within the institution.
3. The University is committed to treat students fairly and openly in academic and personal realms. The University should appreciate the variety of student experiences and expectations to create a perfect symbiosis between teachers and students.
4. In general, all codes mandate that employees be treated with respect. Students must maintain a cooperative and collaborative attitude in their dealings with teaching staff, supporting staff, and public and fellow students. They are also expected to act honestly and ethically.
5. The premises of their University and in the campus serve as the students' growth environments. This is intended to prevent property degradation and theft of public property through the reimbursement of restoration costs, which usually approves of the actions of deterioration or deterioration made to the structures, furniture, or both.
6. The University computers and frequently, depending on the program, lab equipment are made available to students as part of their education. To use the lab or computer equipment, students must sign a charter and pledge to uphold it. By signing this charter, the student pledges to use the tools at hand appropriately and morally. Events and exhibitions cannot be planned without prior approval from university authorities.


REGISTRAR
ANDHRA UNIVERSITY
Maitair, Visakhapatnam-3

7. Students owe their professors duties to create flawless coherence inside the University. Students must submit their homework on time for the teacher to respect his timetable and avoid punishing other students.
8. The Codes' principles typically include punctuality, civic engagement, respect, courtesy, cooperation, mutual assistance, and harmonious relationships. No toleration at the entire University for Theft and Misbehavior takes theft very seriously. Rules controlling fraud and plagiarism are outlined in the code of students. Students who have engaged in major fraud may have their enrollment cancelled and lose the ability to complete their degree program.
9. Smoking is prohibited on campus. Honoring and upholding the dress code and wearing clothing that is acceptable for a learning environment is preferable. Students should have integrity and honesty, be responsible, open-minded, disciplined, team-oriented, and sincere towards their academic and social literacy.



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ANDHRA UNIVERSITY
Waltair, Visakhapatnam-3

Code of conduct for supporting staff

1. Every University employee is expected to do their duties efficiently, diligently, and in compliance with all laws and regulations.
2. No University employee who is employed shall miss work without prior authorization. Within a week, a medical certificate that satisfies the University authorities must be produced for medical reasons in cases of illness or absence.
3. No University employee may operate a company or commerce either directly or indirectly. Private tutoring and compensatory tasks must first receive written approval from the University authorities.
4. No university employee may submit an application for work with any other organization unless done so through the secretary. The secretary will not deny any such application. However, the committee shall be free to impose fair terms for his removal. When a member of the University's staff wishes to accept honorary work that does not interfere with their duties, they must first receive the secretary's prior written consent.
5. Any university employee who is a party to a criminal investigation should inform it to the university authority of each proceeding. No staff member working for the university may participate in any political action. He/she must refrain from joining any political party or other political organization and from subscribing to or supporting any political movement in any other way.
6. No university employee may run for office, take part in an election, or canvass for a candidate. No employee of the University may exert or seek to exert any political or other influence over their superiors about their specific service objectives.
7. No staff member shall engage in or participate in any anti-secular action that attempts to cause social unrest or in any protest that is detrimental to the interests of India's sovereignty and integrity, the security of States, or friendly relations between states.


REGISTRAR
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Code of Conduct for Principal

As the colleges leader, the Principal is exclusively accountable for addressing and resolving any problems involving the many stakeholders in education. The norms of professional behavior required of the Principal in his or her capacity as Head of the college are explicitly defined in this code of conduct.

1. The Principals, who serve as the college Principal Executive and Academic Head, should be accountable for, subject to the direction and general control of Academic growth of the University. Participation in the college training, research, and teaching programs.
2. Assisting in the creation and execution of academic programs such seminars, in-service training, refresher/orientation courses, and other University-sponsored training programs. University for Faculty Member Academic Competence
3. Student enrollment and upkeep of the University's disciplines. Keeping truthful and accurate records and recording receipts and expenditures. Management and oversight of the University's and a Recognized Institution's recreational, co-curricular, and intramural activities for students as well as the keeping of records.
4. Compliance with all Act, Statutes, Ordinances, Rules, Regulations, and Other Orders issued thereunder from time to time by the University authorities and bodies.
5. Monitoring the examinations and performing any other tasks related to the university examination assigned by the vice-chancellor.
6. Any additional tasks that the vice-chancellor may allocate to him or her that are related to the University are to be performed.




REGISTRAR
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Waltair, Visakhapatnam-3